



**NOTICE OF PUBLIC MEETING
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

Monday, January 18, 2021 at 5:00 p.m.

**1500 West Agency Road, West Burlington, Iowa
West Burlington Board Room**

Join via Zoom link as follows: <http://zoom.us/my/mlash>

Meeting Minutes

1.0 Routine Items

1.1 Call to Order, Roll Call, and Pledge of Allegiance

Board Chair Nabulsi called the meeting to order at 5:00 p.m. Roll call indicated Trustees Jeff Heland, Moudy Nabulsi, Janet Fife-LaFrenz, Lanny Hillyard, and Joseph Johnson were present via Zoom conference. Also present were President Dr. Michael Ash, Secretary Darcy Burdette, and Vice President Kevin Carr. The Pledge of Allegiance was recited.

1.2 Adoption of Formal Agenda

Trustee Johnson moved to approve the formal agenda. Trustee Nabulsi seconded. Motion carried.

2.0 Action Items

2.1 Resolution ratifying, confirming, and approving change in deadline for submission of bids and posting of revised Notice to Bidders

Vice President Carr presented Resolution Ratifying, Confirming, and Approving Change in Deadline for Submission of Bids and Posting of Revised Notice to Bidders. He reported that this Resolution is necessary because we changed the bid date from January 12, 2021 to January 18, 2021.

Trustee Nabulsi moved to approve the Resolution Ratifying, Confirming, and Approving Change in Deadline for Submission of Bids and Posting of Revised Notice to Bidders. Trustee Fife-LaFrenz seconded.

2.2 Public Hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Residence Life Loop Road

Trustee Fife-LaFrenz moved that the public hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Residence Life Loop Road be opened. Trustee Hillyard seconded. The motion passed with all trustees recorded as voting aye. Board Vice Chair Heland asked if there were any comments from the public. There were none. Board Vice Chair Heland asked if any written comments had been received. Board Secretary Burdette indicated none had been received. Trustee Fife-LaFrenz moved that the public hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Residence Life Loop Road be closed. Trustee Hillyard seconded the motion. The motion carried with all trustees recorded as voting aye.

2.3 Approval of the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost of Residence Life Loop Road

Vice President of Administrative Services Carr referred to an estimate of the costs for Construction of the Residence Life Loop Road, which were reviewed at the December 14, 2020, Board Meeting. He reviewed the Bid Tabulation noting there were three bids for the project. The Project Budget Summary had a total project expense of \$316,866 including the alternate for lighting. The IDOT Grant is in the amount of \$231,000. The additional cost was assumed to come from the annual plant fund budget. The three bids all came in well below the estimate. He indicated the low bid for the project was \$144,902, which was submitted by Jones Contracting Corp of West Point, Iowa. The total low bid was the combined Base Bid and Alternate #1. With the bid being less than the IDOT Grant fund, it will not be necessary to use plant funds. The IDOT Grant exceeds the low bid. We are seeking legal advice as to whether we can use the remaining IDOT grant funds to repair of the Agency Street entryway. This repair was part of the original plan, however, removed from the project when the budget estimate came in too high.

Vice President Carr reported that Klingner recommends that the contract be issued to Jones Contracting Corp. The Board will be asked to approve the construction contract and payment bond for the project at the regularly scheduled board meeting on February 8, 2021.

Trustee Hillyard motioned to approve the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost of Residence Life Loop Road. Trustee Nabulsi seconded. Motion carried on a 5-0 roll call vote.

2.4 Consideration of Construction Bids and Resolution Making Award of Construction of Residence Life Loop Road

Vice President Carr recommended award of the construction contract to Jones Contracting Corp in the amount of \$144,902 for the construction of the Residence Life Loop Road.

Trustee Hillyard motioned to approve; Trustee Fife-LaFrenz seconded. Motion carried on a 5-0 roll call vote.

3.0 Adjournment

It was moved by Trustee Hillyard and seconded by Trustee Nabulsi to adjourn the meeting. Motion carried.

The meeting adjourned at 5:25 p.m.